

**INQUIRY INTO VOCATIONAL EDUCATION AND TRAINING  
IN NEW SOUTH WALES**

**Supplementary Questions on notice  
Newcastle Hearing – Friday 18 September 2015**

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**Question**

1. Please provide a breakdown of your revenues by each of the following sources (in the years in which they are applicable) for each of the last five years (including partial results for the current year):
  - a. Operational base funding
  - b. Community services obligations
  - c. Payments under smart and skilled
  - d. Payments for provision of contract services
  - e. Revenue received in fees from students
    - b. For commercial courses
    - c. From delivery of Smart and Skilled entitlements
    - d. From other subsidies end courses
    - e. From courses that are not subsidized

**Answer**

These categories do not line up with standard budget items. As such, this request would require an unreasonable and substantial diversion of resources. Details of TAFE NSW revenue are published in the Budget Papers.

**Question**

2. Please provide the revenue for each of the last five years (including partial results for the current year) from each of the following:
  - a. Certificate 1 courses
  - b. Certificate II courses
  - c. Certificate III courses
  - d. Certificate IV courses
  - e. Diploma courses
  - f. Advanced Diploma courses
  - g. Other (please specify categories)

**Answer**

TAFE NSW does not itemise revenue by these categories. Hunter Institute does not itemise revenue by these categories. Details of TAFE NSW revenue are provided in past and current Budget Papers.

**Question**

3. Please provide the number of face-to-face hours delivered for each of the last five years (including partial results for the current year) from each of the following:
  - a. Certificate 1 courses
  - b. Certificate II courses
  - c. Certificate III courses
  - d. Certificate IV courses
  - e. Diploma courses
  - f. Advanced Diploma courses
  - g. Other (please specify categories)

**Answer**

TAFE course delivery is customised to suit student, industry and site requirements. Data reports of this nature are not routine parts of operational reporting. Given the

number of delivery sites within TAFE NSW and the number of courses delivered, this request would require an unreasonable and substantial diversion of resources.

#### **Question**

4. Please provide the number of full time equivalent student enrolments and the body count enrolments in each of the last five years (including partial results for the current year) for each of the following:
  - a. Certificate I courses
  - b. Certificate II courses
  - c. Certificate III courses
  - d. Certificate IV courses
  - e. Diploma courses
  - f. Advanced Diploma courses
  - g. Other (please specify categories)

#### **Answer**

National Centre for Vocational Education Research (NCVER) commenced collecting data at the Institute level in 2014. Enrolment data prior to 2014 is only available in total for TAFE NSW, and not separated at Institute level.

2014 data on enrolments by qualification level for Hunter Institute are available from the NCVER VET Provider Collection. They can be accessed via the VOCSTATS database: [NCVER: VOCSTATS PORTAL  
\(\[http://www.ncver.edu.au/wps/portal/vetdataportal/data/menu/vocstats!/ut/p/a1/pVJN U8lwFPwreOCYyUvapu0R5SNUKdDKSHNh0kA1KgUkMPjvTRn04AwVNae8ydt9u5 uHBZ5iUcq9fpRGr0r5WtWCzYC2XR4GEMF4QqAfJwl4LIQeEPyABRaqNGvzhLNS7 RdvM7Uqzal0TTiWTZD5amcap6J6IMo0dtuvO9ptK5K10nOcgRvmREqGCplr5CrqIZ m7PiLzYg6qYAsa5IZVVqk6c1pwFN0n9IzZf6lh5wz6fvc-SfnEAc874Ue8x-i1bQj4AKyrNOkOOqkDgf8\\\_PLDL8DUNI4Reo2DIvidAOG7bETSO-N2lwK33AwN8MtSFXMtqU8ysTf-szTbF6S\\\_PbogWP282YiW3clqCw8GT -- IOvIMnDetdboJekUcYxEdvUBq9TxcA!//dl5/d5/L2dBISEvZ0FBIS9nQSEh/\]\(http://www.ncver.edu.au/wps/portal/vetdataportal/data/menu/vocstats!/ut/p/a1/pVJN U8lwFPwreOCYyUvapu0R5SNUKdDKSHNh0kA1KgUkMPjvTRn04AwVNae8ydt9u5 uHBZ5iUcq9fpRGr0r5WtWCzYC2XR4GEMF4QqAfJwl4LIQeEPyABRaqNGvzhLNS7 RdvM7Uqzal0TTiWTZD5amcap6J6IMo0dtuvO9ptK5K10nOcgRvmREqGCplr5CrqIZ m7PiLzYg6qYAsa5IZVVqk6c1pwFN0n9IzZf6lh5wz6fvc-SfnEAc874Ue8x-i1bQj4AKyrNOkOOqkDgf8\_PLDL8DUNI4Reo2DIvidAOG7bETSO-N2lwK33AwN8MtSFXMtqU8ysTf-szTbF6S\_PbogWP282YiW3clqCw8GT -- IOvIMnDetdboJekUcYxEdvUBq9TxcA!//dl5/d5/L2dBISEvZ0FBIS9nQSEh/\)\)](http://www.ncver.edu.au/wps/portal/vetdataportal/data/menu/vocstats!/ut/p/a1/pVJN U8lwFPwreOCYyUvapu0R5SNUKdDKSHNh0kA1KgUkMPjvTRn04AwVNae8ydt9u5 uHBZ5iUcq9fpRGr0r5WtWCzYC2XR4GEMF4QqAfJwl4LIQeEPyABRaqNGvzhLNS7 RdvM7Uqzal0TTiWTZD5amcap6J6IMo0dtuvO9ptK5K10nOcgRvmREqGCplr5CrqIZ m7PiLzYg6qYAsa5IZVVqk6c1pwFN0n9IzZf6lh5wz6fvc-SfnEAc874Ue8x-i1bQj4AKyrNOkOOqkDgf8_PLDL8DUNI4Reo2DIvidAOG7bETSO-N2lwK33AwN8MtSFXMtqU8ysTf-szTbF6S_PbogWP282YiW3clqCw8GT -- IOvIMnDetdboJekUcYxEdvUBq9TxcA!//dl5/d5/L2dBISEvZ0FBIS9nQSEh/)

Alternatively, a report can be requested directly from NCVER at the following email: [vet\\_req@ncver.edu.au](mailto:vet_req@ncver.edu.au)

#### **Question**

5. Please provide a list of all courses where face-to-face delivery hours per student-qualification in 2014 were less than 85% of what it was four years ago.
  - a. For each such course, please provide the hours in 2014, the hours 4 years ago and the explanation as to the reduction

#### **Answer**

Given the number of courses offered over the time period by Hunter Institute, this request would require an unreasonable and substantial diversion of resources.

#### **Question**

6. Please provide a list of all courses where face-to-face delivery hours per student-qualification in 2015 is anticipated to be less than 85% of what it was four years ago
  - a. For each such course, please provide the hours in 2014, the hours 4 years ago and the explanation as to the reduction.

**Answer**

Given the number of courses offered over the time period by Hunter Institute, this request would require an unreasonable and substantial diversion of resources.

**Question**

7. Please describe the protocols used to ensure that all students who are enrolled in courses with significant on-line instruction have the appropriate skills and base knowledge to successfully study on line

**Answer**

Hunter TAFE has a pre-screening process which can be used to ensure learners have appropriate skills and knowledge, this can be completed online or via a telephone interview. Hunter TAFE courses comply with ASQA requirements.

**Question**

8. Please provide for each of the last five years (including partial or excepted results for 2015) the number of hours of each of the following provided by the Hunter Institute (HI).
- Note takers for the hearing impaired
  - Sign language interpreters for the hearing impaired

**Answer**

This data is not available as the amount of disability support provided by Hunter TAFE is not disaggregated by disability type.

**Question**

9. For each of the last five years (inclosing partial results for 2015) please provide the number of hours of employment of Part Time Casual Teachers.
- Pleased break this down by faculty if possible.

**Answer**

Given the number of Part Time Casual Teachers employed by Hunter Institute, this request would require an unreasonable and substantial diversion of resources in the time specified.

**Question**

10. What fraction of students chooses delivery modes other than face to face?
- Please provide a breakdown between the number that choose online and how many are workplace.
  - What percentage of these students had the option of taking classroom delivery (i.e. it was offered in the course of study they were undertaking)?

**Answer**

Hunter TAFE offers a variety of delivery modes including classroom, blended, distance, electronic and on the job. It is not possible to accurately provide data as many students may complete their studies by accessing several of these modes.

**Question**

11. For each of the last five years (including partial results for 2015) please provide HI's revenue from *VET FEE-HELP* broken down by qualification level.

**Answer**

TAFE NSW revenue for VET FEE-HELP is not identified by qualification level.

**Question**

12. Smart and Skilled has created substantial uncertainty in HI's future revenues. Please describe how HI manages that uncertainty.

**Answer**

As part of its Smart and Skilled contracts, Hunter Institute receives a financial cap each year, which enables the Institute to plan for the year.

**Question**

13. Please provide a list of all organisations with which HI has a commercial relationship and for each please describe the scope and nature of that relationship. Please indicate the number of students and courses involved in each.

**Answer**

Hunter TAFE has a number of commercial relationships with industry, business, government and community service groups. The specific details are commercial in confidence.

Hunter TAFE's 2014 Community and Industry Report can be found at:

<http://www.hunter.tafensw.edu.au/about-us/pages/community-and-industry-report.aspx>

Some relevant case studies of commercial relationships with industry, business, government and community service groups may be found at:

<http://www.hunter.tafensw.edu.au/about-us/casestudies/pages/default.aspx>

**Question**

14. Are the total recurrent costs of on-line delivery cheaper than face-to-face for the same course? Please indicate the average differences across HI.

**Answer**

There are different cost variables for different modes of delivery and qualifications. Student who do not attend campus are not utilising campus facilities which may result in a reduction of overheads. It is not possible to accurately provide average, as many students may complete their studies by accessing several different delivery modes.

### Question

15. For each of the functions involved in on-line delivery:
- Please indicate which of those activities are conducted by a qualified professional teacher?
  - Please provide the average cost per student hour of curriculum for face-to-face teaching in HI
  - Please indicate the average cost per student hour of curriculum for online provision at HI

### Answer

- 15.
- Preparation of course materials, delivery and facilitation, marking of assessments, finalisation of results.
  - Hunter TAFE operates in a competitive environment. This data is commercial in confidence.
  - Hunter TAFE operates in a competitive environment. This data is commercial in confidence.

### Question

16. Has Hunter Business Chamber been given commercial access to any facilities of Hunter Institute? If so, for each such facility, please provide
- The name of the facility and the floor area
  - The date on which the arrangement began
  - The date on which it terminated or is expected to terminate (if any such date has been set or is anticipated).
  - The nature of the occupancy – is it for the purpose of the provision of training or for other activities? Please specify.
  - The reason why the facility was not being used for or has not been made available for TAFE purposes
  - Details of market testing (if any) that was conducted to determine if there were other uses for the facility that might have been more consistent with TAFE's mission
  - Details of the lease agreement, including the annualised amount being paid to TAFE and any other consideration.
  - Any agreements about signage, use of the TAFE be and or other matters.

### Answer

16. Hunter TAFE has a current leasing arrangement with the Hunter Business Chamber and these details are commercial in confidence. The leasing arrangements have provided opportunity to strengthen relationships with local businesses.