
From: Monica Barone
Sent: Wednesday, 19 July 2017 2:57 PM
To: Rachael Prowse
Subject: Re: Meeting Request from the OLM: Meeting to Discuss Light Rail

Yes
Thanks
M

Sent from my iPad

On 19 Jul 2017, at 2:34 pm, Rachael Prowse
wrote:

Are you happy to meet with Robyn Hobbs on behalf of
the LM?

From: Robyn Hobbs

Sent: Friday, 7 July 2017 2:09 PM

To: Clover Moore

Cc: Julianne Brewer

; Prendergast,

Margaret

Subject: Meeting to Discuss Light Rail

Dear Lord Mayor

It was very nice to see you briefly last week at 52
Martin Place.

Together with Marg Prendergast, the Coordinator
General of the CBD and South East Light Rail
Project, we would like to meet with you to discuss
the support that can be offered to the business
community along the Light Rail route.

There are a number of options we have been
developing that encompass support from the NSW
Government, Council, and Landlords.

Kind regards

Robyn

Robyn Hobbs OAM
NSW Small Business Commissioner

From: Abby Gray
Sent: Thursday, 7 September 2017 10:31 AM
To: Rachael Prowse
Subject: Re: Meeting Request - CEO City of Sydney

Hi Rachael

Unfortunately Robyn is no longer able to meet with Monica, please cancel this appointment. At this stage there is no need to rearrange.

Kind regards

Abby Gray
Executive Officer
Office of the NSW Small Business Commissioner
Level 48 MLC Centre | 19 Martin Place | GPO Box 5477 | Sydney NSW 2001
T: **F:** +61 2 8222 4816 |
E:
W: www.smallbusiness.nsw.gov.au



On 4 August 2017 at 14:55, Abby Gray
Great thanks Rachael

wrote:

Abby Gray
Executive Officer
Office of the NSW Small Business Commissioner
Level 43 MLC Centre | 19 Martin Place | GPO Box 5477 | Sydney NSW 2001
T: **F:** +61 2 8222 4816 | **M:**
E:
W: www.smallbusiness.nsw.gov.au



On 4 August 2017 at 14:48, Rachael Prowse

wrote:

Hi Abby,

I am pleased to confirm this meeting for Tuesday the 26th of September at 10am.

Please ask Robyn to present to our concierge desk on level 1, 456 Kent St, Sydney where our staff will assist her.

Please also insert these details manually into her calendar as I am unable to send external calendar invitations.

I hope you have a lovely weekend and we look forward to seeing Robyn on the 26th of September.

Kind regards,

Rachael Prowse
A/Executive Assistant
Office of the CEO



Telephone:
cityofsydney.nsw.gov.au

From: Abby Gray [mailto:
Sent: Friday, 4 August 2017 2:37 PM

To: Rachael Prowse
Subject: Re: Meeting Request - CEO City of Sydney

Yes thanks, 10am on the 26th works well.

Kind regards

Abby Gray
Executive Officer
Office of the NSW Small Business Commissioner
Level 43 MLC Centre | 19 Martin Place | GPO Box 5477 | Sydney NSW 2001
T: **F:** +61 2 8222 4816 | **M:**
E:
W: www.smallbusiness.nsw.gov.au



On 4 August 2017 at 14:22, Rachael Prowse wrote:

Hi Abby,

Thank you for your email.

Before we confirm the 3rd of October, would Tuesday the 26th of September at 10am, 11am or 4pm be more suitable?

Many Thanks,

Rachael

From: Abby Gray
Sent: Friday, 4 August 2017 1:44 PM
To: Rachael Prowse
Subject: Re: Meeting Request - CEO City of Sydney

Hi Rachael

Unfortunately Robyn is travelling on the 28th, however is available at 1pm on 3 Oct.

Please let me know if something comes up sooner again.

Thanks

Abby Gray
Executive Officer
Office of the NSW Small Business Commissioner
Level 43 MLC Centre | 19 Martin Place | GPO Box 5477 | Sydney NSW 2001
T: +61 2 8222 4861 | **F:** +61 2 8222 4816 |

W: www.smallbusiness.nsw.gov.au



----- Forwarded message -----

From: **Rachael Prowse**
Date: 3 August 2017 at 15:54

Subject: Meeting Request - CEO City of Sydney

To:

Dear Ms Hobbs,

Since my previous email below Monica has had an opening in her calendar on Monday the 28th of August from 9am – 10am.

Would this time/date be suitable for you to meet with Monica?

I apologise I am unable to offer you a sooner time and look forward to hearing from you soon.

Kind regards,

Rachael Prowse
A/Executive Assistant
Office of the CEO



Telephone:
cityofsydney.nsw.gov.au

From: Rachael Prowse
Sent: Wednesday, 26 July 2017 1:02 PM
To:
Subject: FW: From the Lord Mayor of Sydney, Clover Moore

Dear Ms Hobbs,

As follow up from Yvette's email below I am pleased to confirm Monica Barone – CEO City of Sydney is happy to meet with you to discuss businesses along the Light Rail Route as per your email of 7 July.

Due to Monica's busy schedule over the next few months I am unable to offer you a suitable time/date until late September or early October.

Would any of the following time/dates be suitable for you?

Thursday the 28th of September 12pm-1pm or 1pm-2pm

Tuesday the 3rd of October 12pm-1pm or 1pm-2pm

Thursday the 5th of October 1pm-2pm or 2pm-3pm

I look forward to hearing from you soon.

Kind regards,

Rachael Prowse
A/Executive Assistant
Office of the CEO



Telephone:
cityofsydney.nsw.gov.au

From: Yvette Nutt
Sent: Wednesday, 26 July 2017 12:04 PM
To:
Cc: Rachael Prowse
Subject: From the Lord Mayor of Sydney, Clover Moore

Dear Ms Hobbs

I am writing on behalf of the Lord Mayor of Sydney, Clover Moore, to thank you for your meeting request to discuss businesses along the Light Rail Route as per your email of 7 July.

The Lord Mayor has considered your request and is unfortunately unable to meet on this occasion. The invitation has been considered by the CEO of the City of Sydney, Monica Barone, and she is happy to meet with you on this issue.

Please contact Rachael Prowse in the CEO's office on _____ or at _____ to coordinate a mutually suitable meeting date/time.

Please accept the Lord Mayor's sincere apologies for being unable to meet personally at this time and her best wishes.

Kind Regards

Yvette

Yvette Nutt
Appointments Secretary
Office of the Lord Mayor



Telephone:
cityofsydney.nsw.gov.au

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